



NORTH WEST CHRISTIAN SCHOOL

Bus Code of Conduct & Policy





10.2.3 Bus

Rationale:

- Student behaviour on and around buses, and the efficiency of bus services are of vital importance to student safety. It is important to run an effective bus service.

Aims:

- To ensure that students travelling to and from our School by buses do so safely, and in a manner consistent with Department of Education policies and regulations.
- To ensure bussing issues are dealt with effectively and efficiently.

Implementation:

- The North West Christian School is a contractor for the Department of State Growth. Students are eligible to receive bus travel to school in two categories:
 - free travel if a student holds a “Green Pass”
 - fee paying travel (the school covers the fee in levies).
- Accreditation is held until 2018, with yearly reviews.
- Students attending North West Christian School are also eligible for a Conveyance Allowance so long as they attend the nearest school, no bus service is available and they live more than 4.8 kilometres from the School, or they live more than 4.8 kilometres from the nearest bus stop.
- The School owns:
 - ONE (1) Bonluck 37 seater bus (fitted with seat belts)
 - ONE (1) Mitsubishi Rosa 24 seater bus (fitted with seat belts)
- Our School will designate a staff member as the bus coordinator. They will undertake all responsibilities associated with bus travel by students.
- Our School bus coordinator will ensure all students travelling regularly by bus undertake revision of bus safety rules and procedures at the commencement of Terms 1 and 3 each year. (See attached Bus Handbook)
- Consequences for misbehaviour will be consistent with the Behaviour Management Policy, and may lead to suspension from using the bus service.
- The School’s teachers on duty will supervise the departure of buses from the School at the conclusion of each school day, including marking each child against an attendance roll.
- Buses will not depart until given permission to do so by the teacher on duty.
- Close liaison between the School coordinator and the bus companies must be maintained.
- Each bus will have a bus monitor. (See Bus Handbook for details of Bus Monitor position).

Evaluation:

This procedure will be reviewed as part of the School’s five-year review cycle, or whenever a significant change in bus operations occurs, or after every significant bus related incident.

AGREEMENT IN SUPPORT OF SAFER TRANSPORT

Effective February 2010


Name of Service	NORTH WEST CHRISTIAN SCHOOL
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1. School Principal

School buses are among the safest ways of travelling to and from school. Good habits and practices help to keep them safe for everyone on and around the bus.

Bus services benefit the entire school community and it is important that we recognise the value of the service and what we can all do to have them operate safely, effectively and fairly.

As the School Principal, I support the rights of all students to feel safe on their journeys to and from school. I support the efforts of all parties – operators, bus drivers, staff, parents and students to ensure the safe use of public transport services, and I endorse the Code of Behaviour outlined below and believe that it is consistent with and complements our School's Code of Behaviour.

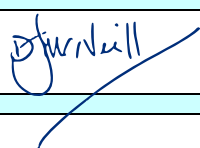
Principal's Name	Mr David McNeill	Principal's Signature		Date	/ /
Name of School	North West Christian School			Telephone	64372705

2. Bus Operator/Driver

As the Driver/Operator, I understand it is important that I retain the confidence and support of the School Community and staff while delivering student transport services.

I, and anyone who drives for me will always:

- a. Respect all passengers and their property;
- b. Operate the bus in a safe and appropriate fashion at all times;
- c. Behave and communicate in a professional and courteous manner towards all;
- d. Administer the rules governing travel on my buses fairly, consistently and impartially.

Operator Name	NWCS	Operator Signature		Date	/ /
Name of Service	North West Christian School			Telephone	64372705

AGREEMENT IN SUPPORT OF SAFER TRANSPORT

In the interests of safety, we agree to the following Code of Behaviour whilst travelling on buses:

3. Students agree to:

- ✓ Board and leave the bus in an orderly manner;
- ✓ If directed by the driver, occupy a particular seat;
- ✓ Seat belts will be worn when fitted;
- ✓ Sit properly on the seat;
- ✓ Respect bus property and the property of others by not marking or damaging it;
- ✓ Accept the driver is in charge and obey his or her instructions;
- ✓ Place bag/s under the seat or in the storage areas provided;
- ✓ Behave safely at all times;
- ✓ Try to have the correct fare when purchasing tickets;
- ✓ Wait until the bus has moved off before attempting to cross the road.

Students agree not to:

- × Physically or verbally harass other passengers, or the driver;
- × Create unnecessary noise;
- × Move about whilst the bus is in motion;
- × Extend any part of my body out of the windows;
- × Throw any object either inside, or outside the bus;
- × Eat or drink whilst on the bus;
- × Distract the bus driver from his or her duties;
- × Carry illegal, oversize and/or dangerous objects;
- × Obstruct the aisle, doors or emergency exits;
- × Stand on or put feet on the seat;
- × Cross the road in front of the bus.

4. Parents agree to:

- ✓ Deliver and collect my child/children on the same side of the road/highway as to which he or she boards/disembarks the bus.

Parents agree not to:

- × Park on the opposite side of the road/highway to which the bus stops and wait there for my child to cross the road.

I understand and agree to the abovementioned rules and conditions. I also understand that failure to comply may result in my child/children being suspended from travelling on the bus. If my child/children are suspended I (the parent/guardian) will be responsible for transporting my child to and from school at my own cost. My child/children also understand and agree to the rules and conditions.

Parent Guardian Name		Parent Guardian Signature		Date	
Address				Telephone	